

# BURNING PERMIT APPLICATION

Union Bay Fire Rescue  
Box 70, 5471 Island Highway South,  
Union Bay, BC V0R 3B0  
Phone: 250-335 -2345  
[www.unionbayfirerescue.ca](http://www.unionbayfirerescue.ca)



**Fire Permits Are Required April 1 to Oct 31  
(Category 3 permits required all year)**

All Fire Permits Will Be Cancelled During Burning Bans

## CONTACT INFORMATION:

Date of Application: MM/DD/YYYY

Date of Proposed Fire: MM/DD/YYYY

Name of Applicant:

Phone Number:

Property Owner

Power of Attorney/Executor

Legal Representative

*For Renters/Guests – Non-Property Owners, simply have the property owner fill out the online permit and have them advise you once it is completed.*

Email Address:

Mailing Address:

Location of Proposed Burn (if different from applicant's mailing address):

## BURN INFORMATION:

Description of Material to be Burnt (i.e., dry wood):

Please select the Burn Permit you are requesting and acknowledge the conditions of burning:

**Campfire/Beach Fire** - Max. 0.5 meter X 0.5 meter. (**No Permit Required**)

- There will be a water supply available at the fire
- At least one responsible person (aged 16 years or older) equipped with a fire fighting hand tools monitor the fire at all times
- There are no trees or other combustibles within 1.5 meters?
- There are no buildings within 5 meters.
- The fire will not burn any gasoline, oil, kerosene, tar, asphalt, animal organic waste, rubber, tires, asphalt shingles, battery boxes, plastic material, polypropylene, polystyrene, electric wires, plastic pipe, adhesives, hydrocarbons, or any similar material, which may be toxic and which may or may not produce heavy black smoke or create a noxious odor.

**No Fire Permit** is required for camp/beach fires. Please review fire conditions but do not submit an application

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**Yard Waste Fire** - Max. 2 meter x 2 meters (Garden refuse and pruning originating on the land where the fire is located)

- There will be a water supply available at the fire
- At least one responsible person (aged 16 years or older) equipped with fire fighting hand tools, monitors the fire at all times
- There are no trees or other combustibles within 5 meters?
- There are no buildings within 10 meters
- Burning will only take place on a venting day listed as "Good" according to the [BC Ventilation-index](#) for Central Vancouver Island, or call 1 (888) 281-2992.
- The fire will only burn within the times of 1 hour after sunrise to 2 hours before sunset.
- The fire will not burn any gasoline, oil, kerosene, tar, asphalt, animal organic waste, rubber, tires, asphalt shingles, battery boxes, plastic material, polypropylene, polystyrene, electric wires, plastic pipe, adhesives, hydrocarbons, or any similar material, which may be toxic, and which may or may not produce heavy black smoke or create a noxious odor.

**By checking this box, I confirm that I understand and will carry out the Yard Waste Fire conditions listed above**

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## Category 2

**Brush/Slash Burning** - Max 2 piles burning concurrently not exceeding 2 m in height and 3 m in width, or stubble or grass over an area that does not exceed 0.2 ha.

- There will be a water supply available at the fire
- At least one person equipped with fire fighting hand tools, monitors the fire at all times.
- There are no trees or other combustibles within 10 meters
- There are no buildings within 500 meters. If setbacks can not be adhere to, advance 24-hour notice of the burn must be provided to residences within 500 meters of the burn.
- The fire will not burn any gasoline, oil, kerosene, tar, asphalt, animal organic waste, rubber, tires, asphalt shingles, battery boxes, plastic material, polypropylene, polystyrene, electric wires, plastic pipe, adhesives, hydrocarbons, or any similar material, which may be toxic, .and which may or may not produce heavy black smoke or create a noxious odor.
- Burning will only take place on a venting day listed as "Good" according to the [BC Ventilation-index](#) for Central Vancouver Island, or call 1 (888) 281-2992.
- A fuel break must be established around the burn area
- The fires will only burn within the times of 1 hour after sunrise to 2 hours before sunset.

**By checking this box, I confirm that I understand and will carry out the Category 2 conditions listed above**

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### Category 3

**Industrial & Resource Management Burning** - Max. burning concurrently 3 or more piles concurrently with each not exceeding 2 m in height and 3 m in width, or one or more piles each exceeding 2 m in height or 3 m in width, or one or more windrows, or stubble or grass over an area exceeding 0.2 ha.

- If the burn is within one kilometer of forest or grassland, the BC Wildfire Act and BC Wildfire Regulation procedures must be followed
- There are no residential or business buildings within 500 meters or 1000 meters of schools, hospitals, and community care facilities (please review the BC Open Burning Smoke Control Regulation for alternative procedures for reducing setbacks)
- A fuel break must be established around the burn area
- The fire will not burn any gasoline, oil, kerosene, tar, asphalt, animal organic waste, rubber, tires, asphalt shingles, battery boxes, plastic material, polypropylene, polystyrene, electric wires, plastic pipe, adhesives, hydrocarbons, or any similar material, which may be toxic, and which may or may not produce heavy black smoke or create a noxious odor.
- Burning will only take place on a venting day listed as "Good" with the second day listed as "Good" or "Fair" according to the [BC Ventilation- index](#) for Central Vancouver Island or call 1 (888) 281-2992.
- If your burn is in progress and is negatively impacting people or causing a navigation hazard by reducing visibility at nearby airports or highways, no more vegetative debris can be ignited or added to the burn until the conditions have improved.
- You cannot burn on more than 6 days in a month, for a maximum of 12 days in a year, on a single property
- A 24-hour monitoring plan including observing personnel and fire fighting equipment is required (*list number and size of concurrently burning piles, fire fighting equipment, heavy equipment on site, patrol person's name, monitoring schedule, and contact information*)

Number of burn Piles:

Size of burn piles (feet x feet):

Firefighting Equipment on site:

Heavy Equipment on site:

Patrol Persons's Name:

Contact Information, Cell Number:

Monitoring Schedule:

- List the BC Wildfire (1-888-797-1717) **Burn Registration #**:
- Union Bay Fire Rescue must be contacted prior to ignition (250) 335 2345

***By checking this box, I confirm that I understand and will carry out the Category 3 conditions listed above***

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ACCEPTANCE: I hereby accept the above noted terms and conditions and agree to indemnify and save harmless Union Bay Fire Rescue and the Comox Valley Regional District from any and all claims and liability which I or any other person may have fire or injury arising from this permit. Failure to comply with the terms and conditions of this permit renders it null and void.

Applicant Signature:

Date:

Please type in your name above

MM/DD/YYYY

If you do not receive your permit within 3 business days, please contact us so we may address the issue.

You do not need a printed copy of your fire permit

Any questions? Do not hesitate to call us at 250-335- 2345 during business hours, Monday-Thursday, 9:00 am to 4:00 pm